



GENERAL MANAGER APPLICATION

Please complete the following and submit along with your résumé and cover letter.

We are an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including race, creed, color, age, sex, religion or national origin. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Name _____

Mailing Address _____

City/State _____ Zip Code _____

Phone _____

Email Address _____

RECENT SALARY & WORK HISTORY: Please indicate your salary history and supervisor information for the three most recent positions listed on your résumé.

Employer (Business Name) _____

Your position _____

Dates: _____ Salary _____

Supervisor Name _____

OK to contact? _____

Supervisor Phone Number _____

Supervisor Email Address _____

Employer (Business Name) _____

Your position _____

Dates: _____ Salary _____

Supervisor Name _____

OK to contact? _____

Supervisor Phone Number _____

Supervisor Email Address _____

Employer (Business Name) _____

Your position _____

Dates: _____ Salary _____

Supervisor Name _____

OK to contact? _____

Supervisor Phone Number _____

Supervisor Email Address _____

What date are you available to start work? _____

EDUCATION & SKILLS:Post-high school educational accomplishments and degree(s): _____

Please describe your experience in the following areas (attach additional page if necessary):

Natural Foods: _____
_____Cooperatives: _____
_____Management and Administration: _____
_____Finances: _____

PHYSICAL REQUIREMENTS:

1. Ability to lift 20 pounds.
2. Normal eyesight and hearing ability.
3. Standing, walking, bending, sitting, reaching.
4. Using hands or fingers to handle or feel.
5. Ability to work at laptop or computer for extended periods of time.
6. Use of sharp cutting instruments.
7. Ability to climb up and down step stools, stairs, ladders.
8. Ability to work in hot, cold, and wet climates.
9. High level of maneuverability.
10. Ability to stand for extended periods (up to four hours with breaks).

Are you able to perform the essential physical functions of the job for which you are applying, with or without reasonable accommodations? _____
_____Have you been convicted of a felony in the past seven years? If yes, please explain (a record of criminal conviction does not automatically exclude a candidate from consideration. Convictions will be evaluated based on the circumstances of the conviction and the position) _____

How did you hear about this job opening? _____

I authorize my present and former employers (unless otherwise indicated on this application) to release to the co-op any information concerning me except that which would indicate age, race, sex, religion or national origin. Further, I release all these parties from liability for any damage, except that resulting from misrepresentation, which might result from furnishing this information. I understand that misrepresentation or omission of requested information could be grounds for termination. This application is complete and accurate to the best of my knowledge.

Date _____

Signature _____
