



Produce Stocker

Posting Date: 1.10.19

Reports to: Produce Manager

Hourly, Full-time

Linden Hills Co-op opened its doors in 1976, focused on positively contributing to the Linden Hills neighborhood. The primary catalysts of our inception were to create community and provide pure food options. Our store has remained small enough to meet your neighbors, yet big enough to meet your needs. We have sought to nurture strong ties to our community through our ample selection of locally made and raised foods and our community giving program. The co-op has always served as a gathering place; here to nourish bodies and lives.

Job Responsibilities:

This position is primarily responsible for keeping displays and coolers fully stocked, cleaned, and to provide prompt, friendly, and courteous customer service. You will be performing the following duties.

Essential Duties & Responsibilities:

CUSTOMER SERVICE

- Greet customers with a smile and eye contact.
- Assist customers with questions, in prompt, friendly, courteous manner, referring them to others when necessary.
- Offer suggestions for purchases and ways to prepare products.

STOCKING

- Stock displays and coolers fully and face all items in department.
- Rotate all displays as needed.
- Pull out of date or low-quality items.
- Label items accurately with signs and PLU's.
- Help with unloading deliveries.

DEPARTMENT MAINTENANCE

- Ensure that department areas are in a clean orderly condition meeting produce department and health department standards.
- Alerts Floor Coordinator or Manager on Duty to potential shoplifters, disorderly customers or other emergencies.

OTHER RESPONSIBILITIES

- Attends department meetings, storewide meetings, and training as scheduled.

- Performs other tasks assigned by Produce Manager

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

OTHER SKILLS AND ABILITIES:

- Friendly, courteous, service-oriented, professional, and outgoing.
- Remain calm and professional in stressful situations.
- Must be able to work independently and productively with minimum supervision, as well as working with other members of the staff.
- Recognize problems, identify possible causes and resolve routine problems.
- Willing to work Mornings, nights, and weekends as needed.

Environmental Conditions/Physical Requirements:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee is required to use their hands and arms to handle perishable and fragile items. The employee is also required to stand for long periods of time. They will also need the ability to use step ladders, kneel, crouch, and crawl on occasion.
- The employee must be able to lift and move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

How to Apply:

- Send your resume and/or cover letter to careers@lindenhills.coop
- Apply at <https://tccp.applicantpro.com/jobs/>

Note: This document describes the major responsibilities of a Linden Hills Produce Stocker. Management reserves the right to assign other duties as required to insure efficient store operations.